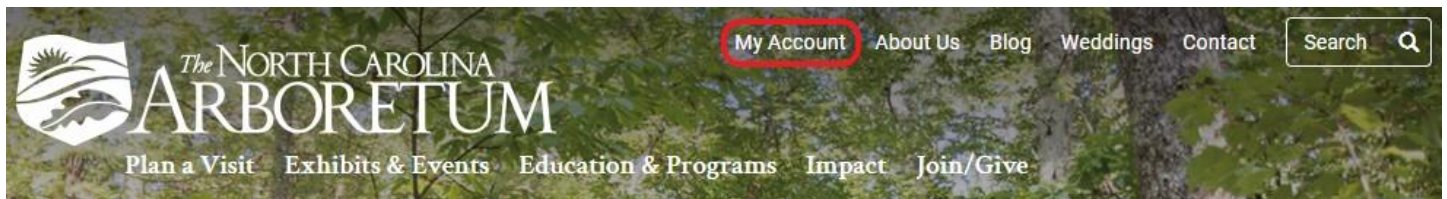




## **The North Carolina Arboretum: My Account Walk-Through**

Thank you for supporting your Arboretum! Here you'll find some helpful information to get you acquainted with your new account pages through The North Carolina Arboretum's website, [www.ncarboretum.org](http://www.ncarboretum.org).

The first thing you'll want to do is log into your account via the **My Account** link at the top of the webpage.



Whether or not you are a member of The North Carolina Arboretum, if you have ever made a purchase through our website (such as for *Winter Lights*, an Adult Education class, a Discovery Camp, a past membership) you already have an account with us!

If you have not logged in since October 2022, you will need to use the **Forgot Password** link to create a new password, due to our new registration system being implemented at that time.

If you have never made any purchases through our website before, please use the **Create an Account** section prior to making any purchases through the website.



## Create an Account or Login

### FOR MEMBERS:

**NOTE: TO RECEIVE YOUR MEMBER DISCOUNT, LOG IN TO YOUR ACCOUNT USING THE EMAIL ADDRESS ASSOCIATED WITH YOUR MEMBERSHIP. IF YOU CREATE AN ACCOUNT, YOU WILL NOT RECIEVE A DISCOUNT.**

If you do not know the email address associated with your account, call 828-665-2492 and select option 2 to request your login information.

If you know the email address associated with your account but not the password, click the **Forgot Password** button.


### FOR NON-MEMBERS:

If you have purchased with us before, you can log in using your email address. You can click the **Forgot Password** button if needed.


For New Users, follow instructions to **Create an Account**.

### Login Information

Email Address Required



Password Required



[Forgot Password?](#)

### Create an Account

Click below to create an Account.

After you click **Login**, you will be directed to your account's landing page: **Account Info**, where you can update your contact information.

 Logged in as: lclubos@ncarboretum.org | [Logout](#)

[View Cart](#)  [Promo Code](#)

## My Account

**Account Info**

[Interests](#)

[Memberships](#)

[Supplemental](#)

[Content](#)

[Upcoming Events](#)

### Edit Your Account Information

Update your account information below.

#### Login Information

Email Address Required

Under the section labeled **Interests**, you can update your e-newsletter preferences and interests:



Logged in as: lclubos@ncarboretum.org | Logout

View Cart  Promo Code [submit](#)

## My Account

Account Info

**Interests**

Memberships

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Upcoming Events

## Update Your Interests

Let us know your newsletter preferences and interests below.

### Sign up to Receive E-updates!

#### Email Newsletters

- Continuing Education
- Upcoming Events and News

#### Interests

- Biking
- Birds
- Bonsai
- Exhibits
- Gardens
- Hiking

SAVE CHANGES

RETURN TO MAIN SITE

Under the section labeled **Memberships**, you can see your account's membership information, such as the start and end dates of your current membership and whether your membership has expired.



**NOTE:** *If you know you have an active membership and it is not showing up here, please contact our Member Services to look into the issue by calling 828-665-2492, or by emailing [membership@ncarboretum.org](mailto:membership@ncarboretum.org).*

If you do not have membership linked to your login, the message below will show in this section.

Logged in as: [lclubos@ncarboretum.org](mailto:lclubos@ncarboretum.org) | [Logout](#)

[View Cart](#) [Promo Code](#) [submit](#)

## My Account

[Account Info](#)

[Interests](#)

[Memberships](#)

[Supplemental  
Content](#)

[Upcoming Events](#)

### Memberships

Your memberships are listed below by their expiration date.

*There are no memberships associated with your account.*

Under the section labeled **Supplemental Content**, you can see further information on classes or programs that you have registered for which have Supplemental Content enabled. If you do not see a class or program here that you have registered for, this simply means there is no Supplemental Content for that particular class or program.

We primarily use this section for our Asynchronous Adult & Continuing Education Classes currently. Continue to the next section in order to see all of your **Upcoming Events**.



## My Account

Account Info

Interests

Memberships

Supplemental Content

Upcoming Events

## Supplemental Content

Your supplemental content is listed below by date of purchase.

Order Date  
November 23,  
2022



Making a Traditional  
Greenery Wreath

[VIEW COURSE CONTENT](#)



Order Date  
November 23,  
2022



Pruning Woody  
Plants in the Home  
Landscape

[VIEW COURSE CONTENT](#)



Under the section labeled **Upcoming Events**, you can see any future classes or programs which you have registered for. This section is only for future events, as past events will disappear from this section as the date passes.



Account Info

Interests

Memberships

Supplemental

Content

Upcoming Events

## Upcoming Events

Your upcoming events are listed below by date.



### Winter Lights

Sunday, January 1, 2023



### Making a Traditional Greenery Wreath

[MORE ADULT EDUCATION CLASSES](#)



### Pruning Woody Plants in the Home Landscape

[MORE ADULT EDUCATION CLASSES](#)

I hope this guide has been helpful, and please don't hesitate to contact us if you have any questions or issues.

Please contact us at the relevant email for your account-related questions:

**Membership:** [membership@ncarboretum.org](mailto:membership@ncarboretum.org)

**Adult & Youth Education registrations:**

Laura Lubos, Systems Specialist - [lclubos@ncarboretum.org](mailto:lclubos@ncarboretum.org)